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Minutes of a meeting of Caterham on the Hill Parish Council held on Wednesday 3rd July 2019 at 7.30pm in the library, Westway, Caterham on the Hill

Present: Cllr J Webster (Chair), Cllr S Burningham (Vice-Chair), Cllr C Botten, Cllr L Darlow, Cllr H Turner.
Also present: Mrs H Broughton (Clerk) and 9 members of the public

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C 025 Apologies for absence

Apologies for absence were received from Cllr H Rujbally, Cllr J Orrick, Cllr G Dennis and Cllr D Brent and were accepted by the Council.

C 026 Declarations of interest arising from the agenda

Cllr Webster declared an interest in item 10b, grant for the Horticultural Society.

C 027 Public forum

Jean Burns from the Caterham Horticultural Society spoke about plans for a Community Garden and Hill in Bloom. It was anticipated that the Hill in Bloom project would include planters and herbaceous borders outside the library, planters along the High Street and a drought tolerant garden near the library.

Rod Stead, president of Rotary Club of Caterham, spoke about future co-operation between the Parish Council and the Rotary Club. A new tree planting initiative was being planned. The Citizens Advice Bureau (CAB) had been chosen as their charity of the year and he asked for the Parish Council's support. The Clerk would send the grant application form to the CAB.

Cllr Botten gave an update on the Douglas Brunton Centre which will become the Westway Centre on 1st October 2019. The Centre will offer improved catering (Wellbeing Café) and support the wellbeing of the whole community, no longer focussing exclusively on older people. A grant is to be given by the District Council for 3 years after which the Centre will be self-sustaining. On the 7th August a community engagement evening is being held.

A resident raised concerns of over development in Caterham on the Hill. Cllr Webster spoke on the Neighbourhood Plan which was close to the final stage of consultation and which would provide detail and policies to protect the character of the area.

A charity for victims of modern day slavery had recently moved to a basement premises in the Raglan Precinct and the manager said that they had been flooded losing much of the equipment given out to clients. The charity had made a grant application to the Parish Council which was being considered at this meeting. The manager thanked the community for their support and the Parish Council for practical support being provided by the Resilience Officer.

C 028 Tandridge Locality Officer

Jan Ward, one of five locality officers from Tandridge District Council was welcomed. She spoke about her role, informing the meeting that she covered Caterham Hill, Caterham Valley, Chaldon and Whyteleafe and was a point of contact for any issues. She was currently busy dealing with fly-tipping issues but was now starting to meet with residents and parish councils.

C 029 Minutes

RESOLVED: to approve the minutes of the Council meeting held on 8th May 2019

C 030 Matters arising

There were no matters arising from minutes of the previous meeting.

C 031 Committee Minutes

RESOLVED: to approve the following minutes:

- ***i. Projects Committee held on 12th June 2019***
- ***ii. Finance and General Purposes held on 12th June 2019***
- ***iii. Planning Committee held on 28th June 2019***

<u>Projects</u>

C 032 Surrey Parking Review

RESOLVED: to note and approve the Surrey Parking Review.

C 033 Report from the Chairman of the Committee on projects

Tandridge District Council were interested in passing on the management and freehold of the allotments to the Parish Council. Further information and due diligence were required before this could be considered by the Parish Council.

Judging of the allotment competition was due to take place at the end of July.

<u>Finance & General Purposes</u>

C 034 Schedule of payments

RESOLVED: to approve the schedule of payments (appendix 1)

C 035 ***Grant applications***

RESOLVED:

i. to consider a grant for Prospero at the next meeting following a visit by Cllrs Webster and Burningham, who would report back.

ii. to approve a grant of £137.00 to the Caterham Horticultural Society.

iii. to approve a grant of £500 to The Voice.

C 036 **Report from the Chair of the Finance and General Purposes committee**

There was nothing further to report.

<u>Planning</u>

C 037 **Neighbourhood Plan**

Regulation 16 consultation was due to take place mid-July.

C 038 **Report from the Chairman of the Planning Committee.**

Cllr Dennis reported on the Shanley proposal for Annes Walk. Surrey County Council had not given a distinct reason for refusal and Cllr Botten has requested that SCC undertake a site visit.

C 039 **Tandridge District Council**

A positive meeting had taken place between the 4 parish/village council chairs and the Chief Executive of Tandridge District Council, Louise Round, regarding working more closely together and improving communication.

C 040 **Communication**

- Wildflower garden
- The Voice looking for equipment
- Neighbourhood Plan Reg 16

C 037 **Urgent business for inclusion on future Council and Committee agenda**

There was no urgent business.

The meeting closed at 8.45