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**Minutes of an Extraordinary meeting of Caterham on the Hill Parish Council
held on Friday 10th August at 3pm at the library, Westway, Caterham on the Hill**

Present: Cllr J Webster (Chair), Cllr Burningham, Cllr Dennis, Cllr Orrick, Cllr Turner

Apologies: received and accepted from Cllr Botten, Cllr Darlow, Cllr Rujbally

Also present: 2 members of the public including District Cllr G Duck

PART 1

C 041 Declarations of interest arising from the agenda

Cllr Burningham and Orrick declared a non-pecuniary interest in item 3 on the agenda, the nature of their interest being members on the Douglas Brunton Centre Management Committee.

C 042 Public forum

There were 2 members of the public present. It was reported that 300 to 400 people had signed a petition to save the Douglas Brunton Centre, to date.

C 043 Douglas Brunton Centre (DBC)

The Chair informed the meeting that Tandridge District Council were considering leasing a large part of the DBC to St Catherine's Hospice and moving some existing services to alternative locations. A draft Parish Council response to this had been circulated and was discussed.

Councillors agreed that the Parish Council wished to engage with the Health and Wellbeing Board with the aim of setting up a project to consider, in a structured way, the future of the DBC.

Cllr Duck agreed to send a copy of the DBC constitution to Cllr Webster and said that he would call a meeting of the DBC Management Committee in late August.

RESOLVED:

- i. that Cllr Webster and Orrick redraft a shorter version of the response with appendices and that this be circulated to councillors for comments.*
- ii. that the above letter be sent to the Chair of the Wellbeing Board and copied into other organisations with the clerk being delegated authority to do so once approved by councillors.*

Part 1 of the meeting closed at 4.05pm