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**Minutes of a meeting of Caterham on the Hill Parish Council
held on Wednesday 13th March 2019 at 8pm at the library,
Westway, Caterham on the Hill**

Present: Cllr J Webster (Chair), Cllr C Botten, Cllr D Brent, Cllr S Burningham, Cllr G Dennis, Cllr H Turner.

Also present: District Cllr G Duck and Mrs H Broughton, Clerk.

Part 1

C 138 Apologies for absence

Apologies for absence had been received from Cllr H Rujbally, Cllr J Orrick and Cllr L Darlow.

C 139 Declarations of interest arising from the agenda

Cllr Botten and Cllr Webster declared a non-pecuniary interest in item 12 on the agenda, the nature of their interest being as Trustees of the Community Interest Company responsible for older people's services.

C 140 Public forum

No issues were raised.

C 141 Minutes

RESOLVED: *that the minutes of the Council meeting held on 9th March 2019 be approved and signed by the Chairman.*

C 142 Matters arising

There were no matters arising from the minutes of the Council meeting held on 9th March 2019.

C 143 Committee Minutes

RESOLVED: *to approve and sign the following committee minutes:*

- i. Projects Committee held on 13th February 2019*
- ii. Finance and General Purposes held on 13th February 2019*
- iii. Planning Committee held on 1st March 2019*

Projects

C 144 Litter Pick

RESOLVED: that, in the absence of Cllr Rujbally, this item to be included on a future agenda.

C 145 Report from the Chairman of the Committee

Cllr Turner and Cllr Webster had visited the post office regarding disabled access and found that it had good access for wheelchairs. Other shops need surveying.

Finance & General Purposes

C 146 Good Citizen Award

The meeting considered a Good Citizen Award but was unwilling to single out an individual or group. It was noted that Clifton Hill School was involving children in litter picking.

RESOLVED: to write to Clifton Hill School to thank them for their involvement in the Litter Angel Scheme.

C 147 Schedule of payments

RESOLVED: to approve the schedule of payments.

C 148 Lighting the Beacon on March 29th

RESOLVED: that the Parish Council was not minded not to express a view on the lighting of the Beacon.

C 149 Report from the Chairman of the Committee on finance & general purposes matters arising.

Cllr Botten Reported that he would be contacting the cabinet member at Surrey County Council regarding the Parish Council potentially running the library and would report back to a future meeting.

RESOLVED: that this item be included on a future agenda.

Planning

C 150 Neighbourhood Plan

Cllr Webster reported that there was a meeting on the 22nd March at Tandridge District Council (TDC) regarding the Neighbourhood Plan which technical advisers would attend. A Steering group meeting would be held in early April. Cllr Webster was meeting with Clerks regarding delivery and monitoring of the Neighbourhood Plan.

C 151 To receive a report from the Chairman of the Planning Committee

Councillors had attended a community meeting regarding the Annes Walk application 2019/2442.

C 152 Road crossings

Cllr Botten reported that he proposed to use some of his Highways Allocation to pay for a feasibility study for a crossing on Burntwood Lane. He would report back to the Council once this had been completed. A consultation was taking place on a crossing on Banstead Road.

RESOLVED: that Cllr Dennis draft a response to the Banstead Road crossing consultation.

C 153 Resilience/flooding

A draft copy of the Caterham Hill Community Emergency Flood Plan had been circulated.

RESOLVED: to adopt the Caterham Community Emergency Flood Plan.

C 154 Douglas Brunton Centre

Cllr Botten reported that a group of potential trustees supported by Cllr Duck had made a formal proposal to TDC to form a Community Interest Company to take up the management of services for the Douglas Brunton Centre.

RESOLVED: to note the above and appoint a Trustee at the appropriate time.

C 155 Outside bodies and other external events

There was nothing to report.

C 156 Communication

RESOLVED: that the newsletter distribution be moved to May to avoid any issues with Purdah.

C 157 Urgent business for inclusion on future Council and Committee agenda

There was no urgent business.

The meeting closed at 9pm.