

Helen Broughton, Clerk to the Council
65 Court Road, Caterham
Surrey CR3 5RH

Telephone: 01883 708310

Email: clerk@caterhamhillparishcouncil.co.uk

www.caterhamhillparishcouncil.co.uk



**Minutes of a meeting of Caterham on the Hill Parish Council
held on Wednesday 27th June 2018 at 7.30pm
at the library, Westway, Caterham on the Hill.**

All correspondence and papers referred to in the public part of this agenda are available to view on application to the Clerk to the Council.

Present:	Councillors	S	Burningham
		G	Dennis
		J	Orrick
		H	Turner
		J	Webster (Chair)
Also present:	Mrs H Broughton, Clerk to the Council		
Apologies:	Apologies for absence were received and accepted from Cllrs Botten, Darlow and Rujbally.		

C 023 Declarations of interest arising from the agenda

There were no declarations of interest arising from the agenda.

C 024 Public forum

4 members of the public were present including District Councillor Geoff Duck.

- Position of Cllr Hooper queried.
- Cllr Duck engaged with leader of Surrey County Council at de Stafford School. Impressed with the school and attitude of the pupils.

C 026 Previous minutes

RESOLVED: to approve and the Chairman to sign the minutes of the Council meeting held on 9th May 2018.

C 026 Matters arising from the minutes of the Council meeting held on 9th May 2018

- Cllrs requested a declarations of interest form.
- Banking protocols required.

C 027 Committee reports

RESOLVED: to adopt the reports of the following meetings:

- Projects Committee 1st June 2018***

ii) Finance and General Purposes Committee 1st June 2018

iii) Planning Committee of 27th April and 25th May 2018

Projects

C 028 Poppy Project

Cllr Orrick informed the public of plans to commemorate fallen servicemen. There had been a very positive response from businesses, schools and other organisations. A naming ceremony was additionally suggested involving metal poppy's featuring the name and date of fallen servicemen being placed at St Lawrence's Church the day before remembrance Sunday by school children. The Valley Parish Council were potentially interested in joining with the Hill Parish Council on this project.

RESOLVED: to progress the naming ceremony subject to 8ii.

C 029 Committee membership

RESOLVED: that Cllr Dennis be appointed to the projects committee.

C 030 Allotment competition

RESOLVED: to arrange a date in July for the allotment judging.

Finance & General Purposes

C 031 Schedule of payments

RESOLVED: to approve the schedule of payments.

C 032 Budget

RESOLVED:

- i. to approve a revised budget of up to £3,000 to commemorate the end of WWI.***
- ii. to approve expenditure of up to £500 on advertising for a Resilience Officer.***

C 033 Standing Orders

RESOLVED: to approve the Parish Council's Standing Orders.

C 034 Committee Chairman's Report

There was nothing further to report.

Planning

C 035 Parking Restrictions

RESOLVED:

- i. to have an annual item on the planning agenda to consider parking restrictions / yellow lines.***
- ii. to delegate authority to the Planning Committee to recommend parking restrictions.***
- iii. that Councillors send suggestions for yellow lines to Cllr Dennis.***

C 036 Neighbourhood Plan

Cllr Duck informed the public on the work of the Steering Group.

C 037 The Barracks Play area

There had been feedback from users of the play area that there were issues with some of the equipment.

RESOLVED: that Cllrs Dennis and Rujbally to contact to TDC and report back to the next meeting.

C 038 Outside bodies and other external events

Councillors informed the meeting of external events attended.

C 039 Future Meetings and Events

These were circulated.

C 040 Urgent business for inclusion on future Council and Committee agenda

There was no urgent business.

The meeting closed 8.40pm