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**Minutes of a meeting of Caterham on the Hill Parish Council
held on Wednesday 9th January 2019 at 7.30pm
at the library, Westway, Caterham on the Hill**

Present: Cllr J Webster (Chair), Cllr H Turner, Cllr D Brent, Cllr J Orrick, Cllr C Botten, Cllr G Dennis.

Also present: Mrs H Broughton (Clerk) and 2 members of the public.

C 120 Apologies for absence

Apologies for absence were received from Cllrs Darlow, Burningham, Rujbally and these were accepted by the Council.

C 121 Declarations of interest arising from the agenda

There were no declarations of interest arising from the agenda.

C 122 Public forum

Concern was raised regarding the Douglas Brunton Centre Draft Feasibility Report. Mr Windridge offered to act as facilitator with Henfield Haven Day Care Centre, a successful social enterprise body, should councillors wish to visit.

C 123 Douglas Brunton Centre

Item 9 on the agenda was brought forward.

Cllr Botten reported that a number of potential options needed further exploration, including with Parish Councils, and therefore TDC had postponed a decision on the Douglas Brunton Centre. The Parish Council welcomed Mr Windridge's offer to facilitate a meeting with the Henfield Centre.

RESOLVED: that Mr Windridge liaise with councillors to arrange a visit to Henfield Haven Day Care Centre.

C 124 Minutes

RESOLVED that minutes of the Council meeting held on 14th November 2018 be approved and signed by the Chairman.

C 125 Matters arising

There were no matters arising from the minutes of the Council meeting held on 14th November 2018.

C 126 Committee Minutes

RESOLVED: *to approve and sign the minutes of the Planning Committee held on 30th November 2018.*

C 127 Projects

Cllr Orrick reported that approximately £1,800 had been received from poppy sales and suggested that £500 be given to St Lawrence's Church and the remainder to Help for Heroes, subject to agreement by Caterham Valley Parish Council and Chaldon Village Council. Large plastic poppies were to be given to the Royal British Legion.

RESOLVED:

- i. to approve £500 being given to St Lawrence's Church with the remainder to Help for Heroes, subject to agreement by Caterham Valley Parish Council and Chaldon Village Council.*
- ii. that Cllr Webster present the cheques.*
- iii. that Cllr Orrick present the large poppies to the Royal British Legion.*

C 128 Report from Chairman of the Projects Committee

Former Councillor for Queens Park Ward, Karle Simpson had sadly died. It was suggested a plaque be purchased and an article included in the next newsletter.

Finance & General Purposes

C 129 Schedule of payments

RESOLVED: *to approve the schedule of payments (appendix 1)*

C 130 SCC drainage works

SCC had proposed a collaborative project with the Parish Council to undertake drainage works in key areas in Caterham on the Hill. It was recognised that this would not solve the problem but would be palliative.

RESOLVED:

- i. to approve the use of Parish Council Community Infrastructure Levy money to contribute £10,000 towards drainage works in Caterham on the Hill.*
- ii. that Cllr Botten write an article for the Parish Council News on the above.*

C 131 Report from the Chairman of the Finance and General Purposes Committee

There was nothing further to report.

Planning

C 132 CCW Neighbourhood Plan

A grant had been obtained from Locality to pay for a consultant who was re-writing the draft NP. A final draft would be produced by the end of January and the referendum was planned for May. It was suggested that District Councillors ensure the plan gets priority from TDC.

C 133 Report from the Chairman of the Planning Committee.

Cllr Dennis reported that there was a cumulative effect at RAF Kenley with 3 new sites. The Officer's Mess scheme would be called in to see how TDC intended to solve issues such as heritage.

Following pressure from the Parish Council further information was being submitted for the application at 15 Queens Park Road.

Cllrs Rujbally and Dennis had met developer for Sandiford House who had outlined their plans.

The Parish Council had objected to the height of an application at 68 Milton Road and the developer had now reduced the height. This application was due to come to Planning Committee however the developer had not submitted revised plans.

Outside bodies and other external events

C 134 Recent meetings and events

There was nothing to report.

C 135 Future meetings and events

Henfield Centre visit.

C 136 Communication

- Poppy sales – Cllr Orrick
- Flooding / drainage works – Cllr Botten

C 137 Urgent business for inclusion on future Council and Committee agenda

There was no urgent business

The meeting closed at 8.45pm