

Helen Broughton Clerk to the Council
65 Court Road
Caterham
Surrey CR3 5RH

Tel: 01883 708310 Email: clerk@caterhamhillparishcouncil.co.uk



Minutes of a meeting of the Projects Committee
held at the Community Room, Foxacre, Town End Close at 2pm on Friday 1st June 2018

Present: Cllrs Burningham, Darlow, Turner, Webster, Rujbally
Also present: Cllrs Orrick, Dennis and Helen Broughton (Clerk)

P 001 Appointment of Chair

Nominated by Cllr Rujbally and seconded by Cllr Turner that Cllr Burningham be appointed Chair. There were no other nominations and the vote was unanimous.

RESOLVED: that Cllr Burningham be appointed Chair of the Projects Committee for the 2018/19 council year.

Cllr Burningham in the Chair

P 002 Apologies for absence

There were no apologies for absence.

P 003 Declarations of interest arising from the agenda

There were no declarations of interest arising from the agenda.

P 004 Matters arising from the minutes of the previous meeting

There were no matters arising from the minutes of the previous meeting.

P 005 Flooding

Cllr Rujbally reported on the following:

- a multi-agency meeting had been held.
- It had been requested that flood signs be installed in areas prone to flooding however has been told that no money was available for this.
- The Atkins report was not yet available.
- Shed to be purchased and installed.
- Drainage in Banstead Road had improved.
- Manhole outside 117 Banstead Road remained an issue.
- Drains being actioned

P 006 Christmas celebrations

The contractor was available to meet in July and the Clerk would arrange a meeting.

P 007 Fallen Servicemen

Letters have gone out and a positive response received.
A meeting of the Working Group would be arranged.

P 008 Caterham Carnival

RESOLVED: to have a presence at the Caterham Carnival and to include the following:

- **Poppies**
- **Beating the Bounds photos**
- **Volunteer request**
- **Flooding**
- **Dog waste bins / dispensers**

P 009 Litter

A resident had suggested a volunteer litter picking scheme.

RESOLVED: to trial a volunteer litter warden scheme and promote this at the Caterham Carnival.

P 010 Dog waste dispensers and bins

Cllr Orrick said that the dog bag dispenser had been well used with 800 bags having been taken since the trial started. Anecdotally he felt there was less dog mess in the vicinity. He suggested a sign asking people to take just 2 bags at a time. Further requests had been made for dog waste dispensers in Eldon Road and near Skaterham.

RESOLVED:

- i. to continue with the current dispenser at Westway*
- ii. to consider other locations at the next meeting*

P 011 Hillcroft Corner

RESOLVED:

- i. that MacBeth Landscaping be appointed contractors for a one-off tidy of Hillcroft Corner*
- ii. that 3 quotations be obtained for consideration at the next meeting.*

P 012 Beating the Bounds

Beating the Bounds had been successful with a record turnout. It was suggested joining with neighbouring parish councils next year.

P 013 Highways issues

The Warden's report was noted.

Early action on potential parking issues following the opening of the new Oak Hall church building were discussed.

RESOLVED: that Cllr Webster and Orrick meet informally with representatives of Oak Hall.

P 014 Urgent business for inclusion on future agenda

Commemorative plaques for former councillors

The meeting closed sat 2.55pm