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## **Draft minutes of a meeting of Caterham on the Hill Parish Council held on Wednesday 16<sup>th</sup> September 2020 at 2pm via video conference**

***Present:*** Cllr J Webster (Chair), Cllr C Botten, Cllr D Brent, Cllr S Burningham, Cllr G Dennis, Cllr H Turner, Cllr J Orrick

***In attendance:*** Mrs H Broughton (Clerk) and 2 members of the public

### **C 047 ! Apologies for absence**

Apologies for absence were received from Cllr Rujbally and accepted by the Council.

### **C 048 ! Declarations of interest arising from the agenda**

Cllrs Botten, Webster and Orrick declared an interest in item 8ii Westway, the nature of their interest being that they were trustees of the Westway Centre.

### **C 049 ! Public forum**

The Council's views were sought on the possible installation of a traffic mirror opposite the exit to Caterham Cemetery onto Church Hill to enable better vision and prevent accidents. Cllr Botten advised that there was unlikely to be any support from Surrey County Council as mirrors are not approved as a safety measure. The Chair suggested that a grant application form be completed for consideration at the next meeting.

The Council was updated on a petition focussing on the Church Walk planning application which had 1,896 supporters. A virtual meeting had been held with the Chief Executive of Tandridge District Council to inform her of concerns locally.

### **C 050 ! Previous minutes**

***RESOLVED:*** that the minutes of the August meeting be agreed as a correct record and signed by the Chair.

### **C 051 ! Finance & General Purposes**

***RESOLVED:***

*i) to approve the schedule of payments.*

- ii) ! *To approve the accounts and bank statements to the end of July 2020 and that these be signed by the Chair.*
- iii) ! *To approve a grant of £2,000 to A Better Caterham to automate bore hole readings and engage a professional groundwater expert.*
- iv) ! *To note the Website Accessibility report and agree a budget of £300 for work to ensure the website adheres to guidelines.*
- v) ! *To approve Local Authority Emergency Assistance Funds of £1,500 being granted to the Westway Centre, should the bid be successful.*
- vi) ! *To note the Burntwood Lane Feasibility Report and to that the County Councillor pass on the Parish Council's request that the speed along Burntwood Lane be reduced to 20mph.*
- vii) ! *To approve a budget of up to £1,000 for Planning For The Future Consultation*

Cllr Botten left the meeting

### **Projects**

#### **C052 ! Verge maintenance**

A meeting would be arranged with Mr Dance to discuss verge cutting arrangements.

#### **C053 ! Tree planting**

There were various groups interested in tree planting and it was suggested that a working group be formed of interested parties and those with expertise following a webinar. A list of possible locations for trees had been suggested by a resident.

##### ***RESOLVED:***

- i. to consider co-option onto a Working Group at a future meeting*
- ii. to suggest locations for trees to SCC from the list presented by a resident*

Cllr Botten rejoined the meeting

#### **C054 ! Cedar Lights**

***RESOLVED:*** *to have a live stream of the lights switch on with recording of school choir in the background should no gathering be possible.*

#### **C054 ! Collective Community Remembrance event**

A paper had been circulated in advance of the meeting with suggestions for a community remembrance event. It was stressed that this would have to be sensitively handled and arrangements made so that the event could be held at short notice when possible.

##### ***RESOLVED:***

- i. that the Clerk contact neighbouring Parish Council's to ask if they would like to be involved*
- ii. to delegate media decisions to the Clerk, in conjunction with Cllr Orrick*
- iii. that a budget of £500 be made available from reserves for initial costs*

#### **C 055 Planning**

The District Council were moving to approve an application which uses Whyteleafe Road rather than Annes Walk as an entrance/exit.

**C 056 Updates**

The Westway is continuing to operate as best it can according to government guidelines. )

TDC officers are recommending to the Planning Policy Committee that the Neighbourhood Plan is )  
passed and it will then have “significant weight” in future planning decisions. )

**C 057 Urgent business for inclusion on future Council and Committee agenda**

- Benches and plaques
- Discussion regarding community land trusts
- Neighbour disputes in relation to development

The next meeting will be held on Wednesday 14<sup>th</sup> October at 2pm.