

Helen Broughton Clerk to the Council
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**Minutes of a meeting of the Projects Committee
held at the Caterham Children's Centre, The Barracks CR3 5XY
at 9.30am on Friday 23rd February 2018**

Present: Cllrs Botten, Burningham, Dennis, Orrick, Rujbally, Hilary Turner (part meeting)
Also present: Helen Broughton, Clerk

P 043 Apologies for absence

Apologies for absence were received from Cllr Webster.

P 044 Declarations of interest arising from the agenda

There were no declarations of interest arising from the agenda.

P 045 Matters arising from the minutes of the previous meeting

There were no matters arising from the minutes of the previous meeting.

P 046 Flooding

It was asked if the drains near Buxton/Salmons Lane could be cleared as there was flooding in this area. Cllr Rujbally said that this had been reported to Surrey County Council (SCC) and that she had been assured the drains had been checked. It was suggested that possibly the soakaways have filled with silt and need clearing.

RESOLVED: that Cllr Rujbally report the above to SCC and copy in the County Councillor.

Councillor Turner arrived at 9.40am

P 047 Christmas Celebration

The notes of the Christmas Working Group had been circulated and concerns regarding safety considered. Councillor Burningham would be meeting with the Head teachers to get their views and agree safeguarding arrangements. A further meeting of the working group would be arranged at an appropriate time. It was advised that £200 now needed to be paid for an environmental assessment. Sunnydown School had a licenced burger van that they used for vocational training and it was suggested that they be included in the event.

RESOLVED:

- i. that the switching on of the Cedar tree lights be held on December 2nd, 2018.**
- ii. to hire crowd control barriers.**
- iii. that Sunnydown School be invited to run their licenced burger van at the event.**

P 048 Meadow Project

Councillor Webster had asked the contractor to start work on 2 pilot projects near Westway allotments and the North West Corner of Townend open space.

Noted.

P 049 Community Clear up

RESOLVED: that this item be included on the Council agenda.

P 050 Trees

3 trees had been felled in Hambledon Park with only 1 tree being planted by TDC to replace them. Cllr Dennis suggested that the Parish Council organise and fund the planting 3 trees at a cost of £600. It was suggested that plaques be placed by the trees and that the possibility of TPOs on the new trees be investigated. Suggestions were made regarding species (Holly, Hawthorn, Yew Tree, Holm Oak) and it was agreed that the species chosen would depend on the location and advice from TDC.

RECOMMEND: that 3 trees be planted at Hambledon Park at a cost of up to £600.

P051 Road signs

The roundabout sign by Clifton Court / Chaldon Road roundabout was missing and it was suggested that the Parish Council liaise with SCC to have one installed at its expense.

RESOLVED:

- i. that the clerk investigates costs of employing a contractor to clean road signs and that this item be included on the next agenda.***
- ii. That the clerk investigates the cost of signs for Town End car park and that this be included on the next Council agenda.***
- iii. That Councillor Rujbally contact SCC regarding the roundabout sign.***
- iv. That a list of local works be compiled to go to SCC with priorities.***

P052 Beating the Bounds

RESOLVED:

- i. to ask Councillor Webster if he is prepared to lead on Beating the Bounds***
- ii. that a date be agreed depending on Cllr Webster's availability and the date of the street party.***

P 053 Urgent business for inclusion on future agenda

Fallen Servicemen / poppy project
Hambledon pond

The meeting closed at 10.34