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**Minutes of a meeting of the Projects Committee
held at the community room, Foxacre, Town End Close
at 2pm on Friday 21st September 2018**

Present: Cllrs Darlow, Turner, Webster, Rujbally (part meeting), Dennis

Also present: Cllr Botten, Cllr Orrick and Mrs Broughton, Clerk

- P 028 Apologies for absence**
Apologies for absence were received and accepted from Cllr Burningham.
- P 029 Declarations of interest arising from the agenda**
There were no declarations of interest arising from the agenda.
- P 030 Vice Chair appointment**
Nominated by Cllr Webster and seconded by Cllr Darlow that Cllr Turner be appointed Vice Chair of the Projects Committee.
RESOLVED: that Cllr Turner be appointed Vice Chair of the Projects Committee.
- Cllr Turner in the Chair**
- P 031 Matters arising from the minutes of the previous meeting**
There had been no reply from TFL regarding a requested extension to the bus service. It was requested that the County Councillor pursue this.
- P 032 Flooding**
The Atkins report had been published.
A multi-agency meeting was being arranged for the end of October which the Hill Resilience Officer would be attending.
RESOLVED: to include a link to the Atkins report on the Parish Council website.
- P 033 Christmas celebrations**
A meeting of the Working Group was to be arranged.
The Working Group recommended hiring new Christmas lights for the High Street and a quotation had been received.
RESOLVED: to approve a quotation for the 2018/19 Christmas Lights.

P 034

Commemoration of the end of WW1

The list of names of fallen servicemen was almost complete and locations for poppies had been arranged. It was planned to place the large poppies in shops and homes the week commencing 15th October.

A request had been made for a silhouette at the Barracks.

As the Village Association were not enthusiastic about a commemorative tree at the Barracks it was suggested a tree be planted at the corner of Chaldon Road and Westway, in front of the public toilets. A Cedar of Lebanon was suggested.

RESOLVED:

- i. to approve a silhouette at the Barracks if one could be sourced at a cost of up to £150.*
- ii. To request permission to plant a tree near the Westway toilets.*
- iii. To ask the Tree Officer's advice as to an evergreen species and in particular a Cedar of Lebanon.*
- iv. RECOMMEND: a budget of up to £1,500 for purchasing and planting a tree.*

P 035

Litter / dog waste

Cllrs had met with TDC regarding their Litter Angel scheme and recommended that the PC promote the TDC scheme. TDC would provide the equipment and the Parish Council occasionally arrange group litter picks. This could be expanded to a Street Angel scheme once established. The dog waste dispenser trial had been a success and it was recommended that the scheme be expanded to other locations.

RESOLVED:

- i) that Cllr Rujbally draft a press release for the Litter Angel scheme.*
- ii) that the Clerk be delegated authority to site the dog bag dispensers in suitable locations.*

RECOMMEND: *that a budget of up to £2,000 be allocated for 3 additional dog waste bag dispensers and bags.*

P 036

Barracks Play Area

Cllr Rujbally and Dennis met with TDC officers and agreed a schedule of works at the Barracks play area. Sensory equipment had been suggested.

RESOLVED: *to write and thank TDC for their work so far and request that they provide sensory equipment.*

P 037

Commemorative plaques

RESOLVED: *that the Clerk purchase commemorative plaques for former, deceased Parish Councillors Steve Altria, Ron Cash, Peter McNeil and David Gosling.*

P 038

Project Action sheet

Actions from previous meetings were noted. It was proposed to proceed with siting grit bins in the absence of any response from SCC to grit bin licence requests made in January.

P 039

Urgent business for inclusion on future agenda

There was no urgent business.

The meeting closed at 3.05pm